



# City of San Leandro

Meeting Date: October 2, 2017

## Staff Report

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**File Number:** 17-554

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.F.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Debbie Pollart  
Public Works Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** Staff Report for a Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Consultant Services Agreement with GHD Services, Inc. in the amount of \$14,430.85 for Preparation of a Decommissioning and Demolition Plan for the San Leandro Marina

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### SUMMARY AND RECOMMENDATIONS

Per Resolution 2017-027, Council approval is required for contract amendments that exceed 10%. This Amendment No. 1, for the amount of \$14,430.85, equates to 13.48% of the original Agreement.

### ANALYSIS

The cost proposal submitted by GHD for the Decommissioning and Demolition Plan for the San Leandro Marina included two tasks with pricing to be determined after site reconnaissance. These tasks include: Sampling and Analysis (Task 1.3) and Asbestos (ACM) Evaluation (Task 1.4). With their work begun, GHD is now able to provide costs associated with these two tasks. These two tasks are necessary components of the final work product, such that cost estimates for the demolition process can be formulated. In addition, Amendment No. 1 extends the term of the contract from October 1, 2017 to December 1, 2017. All other terms of the Agreement shall remain in full force and effect.

### Previous Actions

- Resolution 2017-027

### Fiscal Impacts

This Amendment No. 1 will cost \$14,430.85, and will be funded by transferring from existing appropriation in Account 210-57-114.

**ATTACHMENT(S)**

**Attachment(s) to Staff Report**

- Amendment No. 1 to Consulting Services Agreement Between the City of San Leandro and GHD Services Inc. for San Leandro Marina Decommissioning and Demolition Plan

**PREPARED BY:** Debbie Pollart, Director, Public Works Department

AMENDMENT NO. 1 TO CONSULTING SERVICES AGREEMENT BETWEEN  
THE CITY OF SAN LEANDRO AND  
GHD SERVICES INC.  
FOR  
SAN LEANDRO MARINA DECOMMISSIONING AND DEMOLITION PLAN

This Amendment No. 1 ("Amendment") is made by and between the City of San Leandro ("City") and GHD Services Inc. ("Consultant") (together sometimes referred to as the "Parties") as of August 16, 2017, and amends that certain Consulting Services Agreement ("Agreement") dated March 6, 2017, between the Parties.

WHEREAS, City and Consultant have executed the Agreement, pursuant to which Consultant has provided certain consulting services to City with regard to performing field review and analysis for preparation of a decommissioning and demolition plan for the San Leandro Marina; and

WHEREAS, the Parties desire to amend the Agreement to include details and pricing for Sampling and Analysis (Task 1.3 of Exhibit B), and Asbestos (ACM) Evaluation (Task 1.4 of Exhibit B).

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Section 1.1 of the Agreement entitled "Term of Services" is hereby amended to extend the term from October 1, 2017, to December 1, 2017; and

2. Section 2 of the Agreement entitled "Compensation" is hereby amended to pay Consultant a sum not to exceed \$121,433.70 (one hundred twenty-one thousand, four hundred thirty-three dollars and seventy cents); and

3. Exhibit B of the Agreement entitled "Compensation Schedule & Reimbursable Expenses" is hereby amended to read:

<b>1.3</b>	<b>SAMPLING AND ANALYSIS (UPDATED)</b>				
	Project Manager	4	hours	\$185.00	\$ 740.00
	Senior Technical Advisor	4	hours	\$215.00	\$ 860.00
	Environmental Scientist	15	hours	\$117.00	\$ 1,755.00
	Field Expenses - PPE, truck charge	1	days	\$175.00	\$ 175.00
	Laboratory analysis	--	L.S.	--	\$ 2,000.00
	Additional Admin Expenses (5% Labor)	--	L.S.	--	\$ 167.75
				<b>Task 1.3 Subtotal:</b>	<b>\$ 5,697.75</b>
<b>1.4</b>	<b>ACM EVALUATION (UPDATED)</b>				
	Project Manager	1	hours	\$185.00	\$ 185.00
	Task Manager	4	hours	\$215.00	\$ 860.00
	Senior Environmental Scientist	12	hours	\$143.00	\$ 1,716.00
	Environmental Scientist	10	hours	\$143.00	\$ 1,430.00
	Environmental Scientist	16	hours	\$116.00	\$ 1,856.00
	Environmental Scientist	4	hours	\$117.00	\$ 468.00
	Field Expenses - PPE, truck charge	1	days	\$175.00	\$ 175.00
	Laboratory Analysis	--	L.S.	--	\$ 750.00
	Roofing Subcontractor	--	L.S.	--	\$ 1,000.00
	Additional Admin Expenses (5% Labor)	--	L.S.	--	\$ 293.10
				<b>Task 1.4 Subtotal:</b>	<b>\$ 8,733.10</b>

4. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

GHD SERVICES, INC.

\_\_\_\_\_  
Chris Zapata, City Manager

\_\_\_\_\_  
[NAME, TITLE]

Attest:

\_\_\_\_\_  
Tamika Greenwood, City Clerk

Approved as to Fiscal Authority:

\_\_\_\_\_  
David Baum, Finance Director

\_\_\_\_\_  
210-57-114-5120

Account Number

Approved as to Form:

\_\_\_\_\_  
Richard D. Pio Roda, City Attorney

(2015)

